

**BOARD FOR CONTRACTORS COMMITTEE  
MEETING MINUTES**

The Board for Contractors Committee (“the Committee”) met on Monday, June 6<sup>th</sup>, 2011, at the Department of Professional and Occupational Regulation (DPOR), 9960 Mayland Drive, Richmond, Virginia. The following Committee members were present:

Erby G. “Rudy” Middleton, III, Chairman  
Herbert “Jack” Dyer, Jr.  
Michael Gelardi  
Doug Murrow  
D. Todd Vander Pol  
Chancey Walker

Mr. Dowdy was absent.

The following DPOR staff attended the meeting:

Eric L. Olson, Executive Director  
Adrienne Mayo, Regulatory Boards Administrator  
Leas Roth, Licensing and Education Administrator  
Karen Bullock, Administrative Assistant  
Chris Kunkel, Licensing and Education Specialist

Chairman Middleton called the meeting to order at 2:28 p.m.

**Call To Order**

The Meeting Agenda was approved unanimously. Motion made by **Mr. Gelardi** seconded by **Mr. Vander Pol**.

**Approval of Agenda**

The Minutes from the January 10, 2011, Committee meeting were adopted as drafted by unanimous vote. Motion made by **Mr. Gelardi**, seconded by **Mr. Vander Pol**.

**Minutes Adopted**

There was no Public Comment.

**Public Comment**

Items requiring Board action are marked with an asterisk (\*):

**Education Provider Applicants:**

**Education Provider Applications\***

Applications for proposed education providers and courses were reviewed and the Committee's recommendations are as follows:

After discussion, and a motion by **Mr. Gelardi**, seconded by **Mr. Dyer**, the Committee unanimously recommended that the Board approve Delaware Rural Water Association – (Backflow) vocational (classroom) 40 hours (5 day) course.

**Delaware Rural Water Association**

After discussion and a motion by **Mr. Gelardi**, seconded by **Mr. Dyer**, the Committee unanimously recommended that the Board approve JATC – Baltimore Local 24 – (Electrical) continuing (classroom) 3 classes at 3 credits each course.

**JATC- Baltimore Local 24**

After discussion, and a motion by **Mr. Gelardi**, seconded by **Mr. Vander Pol**, the Committee unanimously recommended that the Board approve All Star Professional Training, Inc. – (Electrical) continuing education (online) 3 hours (1) course.

**All Star Professional Training, Inc.**

After discussion, and a motion by **Mr. Vander Pol**, seconded by **Mr. Gelardi**, the Committee unanimously recommended that the Board approve Virginia Water Well Association (Water Well) continuing education (classroom) 8 hours for CE and VT – fall field day and jubilee course.

**Virginia Water Well Association**

After discussion, and a motion by **Mr. Gelardi**, seconded by **Mr. Vander Pol**, the Committee unanimously recommended that the Board approve IEC Atlanta & Georgia Chapters (Electrical) continuing education (classroom) 14 classes at 4 contact hours each (3 credit) course.

**IEC Atlanta & Georgia Chapters**

After discussion, and a motion by **Mr. Vander Pol**, seconded by **Mr. Gelardi**, the Committee unanimously recommended that the Board approve Baroid Industrial Drilling Products (Water Well) vocational and continuing education (classroom) 32 hours – 1 class offered each – retroactive from February 14, 2011 course.

**Baroid Industrial Drilling Products**

After discussion, and a motion by **Mr. Gelardi**, seconded by **Mr. Vander Pol**, the Committee unanimously recommended that the Board approve Arne Electro Tech Seminars (Electrical) vocational and continuing education (classroom) 2 courses for CE and 2 courses at 8 hours each for VT.

**Arne Electro Tech Seminars**

After discussion, and a motion by **Mr. Gelardi**, seconded by **Mr. Vander Pol**, the Committee unanimously recommended that the Board approve Michigan Code & Education (Electrical) vocational and continuing education (classroom) 2 courses – 1 CE and 1 VT 32 contact hours for each.

**Michigan Code & Education**

Ms. Bernice Travelers, on behalf of Entrepreneur & Technology Institute, attended the meeting and addressed the Committee.

**Entrepreneur & Technology Institute**

After discussion, and a motion by **Mr. Gelardi**, seconded by **Mr. Vander Pol**, the Committee unanimously recommended that the Board approve Entrepreneur & Technology Institute (Contractor) contractor pre-license and remedial – 1 course offered for each.

After discussion, and a motion by **Mr. Gelardi**, seconded by **Mr. Vander Pol**, the Committee unanimously recommended that the Board approve ACR Construction Education (Electrical) vocational education (classroom) 3 classes.

**ACR Construction Education**

After discussion, and a motion by **Mr. Gelardi**, seconded by **Mr. Vander Pol**, the Committee unanimously recommended that the Board approve Mike Holt Enterprises (Water Well) vocational education (classroom) 2 courses.

**Mike Holt Enterprises**

Mr. Howard Parley and Mr. Chris Cutts, on behalf of Drilling Consultants Internationals, attended the meeting and addressed the Committee.

**Drilling Consultants Internationals**

After discussion and a motion by **Mr. Vander Pol**, seconded by **Mr. Gelardi**, the Committee unanimously recommended that the Board approve Drilling Consultants Internationals (Water Well) 2 courses – 48 hours and 24 hours.

There was no old business.

**Old Business**

**Election of Officers\***

**New Business**

Mr. Gelardi nominated Mr. Middleton as Chairman and upon a motion by **Mr. Gelardi**, seconded by **Mr. Walker** the committee unanimously voted Mr. Middleton as Chairman.

**Election of Officers**

Mr. Middleton nominated Mr. Dowdy as Vice Chairman and upon a motion by **Mr. Middleton**, seconded by **Mr. Gelardi** the committee unanimously voted Mr. Dowdy as Vice Chairman.

**Review of Policy Regarding HIC Contractors Performing Plumbing Work**

**Review of Policy  
Regarding HIC  
Contractors  
Performing Plumbing  
Work**

Home Depot representatives, Craig Washington and Terrance Pete addressed the committee to inquire whether home improvement contractors were allowed to perform plumbing work that is incidental to a project. The committee advised the Board's regulations prohibit home improvement contractors from performing trade-related work. The committee further advised that incidental work projects are determined by locality building officials. No action was taken by the committee.

**Regulation Update\***

**Regulation Update**

Board staff presented draft regulations and provided an update to the committee that the 2011 General Assembly approved licensing of Residential Building Energy Analyst Firms and Residential Building Energy Analysts as a Board for Contractors program that will become effective July 1, 2011. After discussion and a motion by **Mr. Gelardi**, seconded by **Mr. Vander Pol**, the Committee unanimously recommended the Board adopt to include draft regulations for Residential Building Energy Analyst Firms within the Board for Contractor Regulations.

After discussion and a motion by **Mr. Walker**, seconded by **Mr. Gelardi**, the Committee further recommends the Board adopt to include draft regulations for the Residential Building Energy Analysts license program within the Individual License and Certification Regulations.

**PSI Update**

Board staff addressed the committee advising that effective August 1, 2011 all portions of the tradesman examination will be combined. The change will be posted on the Department and examination vendor, PSI's website.

**Energy Meeting**


Mr. Gelardi, Mr. Middleton and Mr. Walker volunteered to attend the alternative energy advisory conference scheduled for June 29, 2011.

Chairman Middleton entertained a motion to adjourn from **Mr. Dyer**, seconded by **Mr. Walker** and approved unanimously by the Committee. The meeting adjourned at 3:50 p.m.

**PSI Update**

**Energy Meeting**

**Adjourn**

  
\_\_\_\_\_  
Erby G. "Rudy" Middleton, III, Chairman  
H.B. Dowdy Vice Chairman  
for Erby G. Middleton

07/25/2011  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Herbert "Jack" Dyer, Jr.  
(Name of Board Member)
2. Title: Board Member
3. Agency: Board for Contractors Committee  
(Name of Board)
4. Meeting/IFF Date: June 6, 2011  
(Date)

5. I have a personal interest in the following transaction:

\_\_\_\_\_

(Agenda Item)

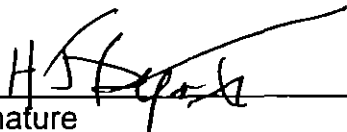
Nature of Personal Interest Affected by Transaction: \_\_\_\_\_

\_\_\_\_\_

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

\_\_\_\_\_

- I am able to participate in this transaction fairly, objectively, and in the public interest.
- or
- I did not participate in the transaction.
6.  I do not have a personal interested in any transactions taken at this meeting.

  
Signature

June 6, 2011  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Michael Gelardi  
(Name of Board Member)
2. Title: Board Member
3. Agency: Board for Contractors Committee  
(Name of Board)
4. Meeting/IFF Date: June 6, 2011  
(Date)

5. I have a personal interest in the following transaction:

\_\_\_\_\_

(Agenda Item)

Nature of Personal Interest Affected by Transaction: \_\_\_\_\_

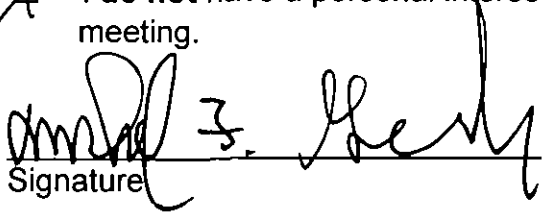
\_\_\_\_\_

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

\_\_\_\_\_

- I am able to participate in this transaction fairly, objectively, and in the public interest.
- or
- I did not participate in the transaction.

6.  I do not have a personal interest in any transactions taken at this meeting.

  
Signature

June 6, 2011  
Date

STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT

TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government

1. Name: Erby G. "Rudy" Middleton, III  
(Name of Board Member)
2. Title: Board Member
3. Agency: Board for Contractors Committee  
(Name of Board)
4. Meeting/IFF Date: June 6, 2011  
(Date)
5. I have a personal interest in the following transaction:

\_\_\_\_\_

(Agenda Item)

Nature of Personal Interest Affected by Transaction: \_\_\_\_\_

\_\_\_\_\_

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

\_\_\_\_\_

- I am able to participate in this transaction fairly, objectively, and in the public interest.
- or
- I did not participate in the transaction.
6.  I do not have a personal interest in any transactions taken at this meeting.

E. G. Middleton III  
Signature

June 6, 2011  
Date



**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Doug Murrow  
(Name of Board Member)
2. Title: Board Member
3. Agency: Board for Contractors Committee  
(Name of Board)
4. Meeting/IFF Date: June 6, 2011  
(Date)

5. I have a personal interest in the following transaction:

\_\_\_\_\_

(Agenda Item)

Nature of Personal Interest Affected by Transaction: \_\_\_\_\_

\_\_\_\_\_

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

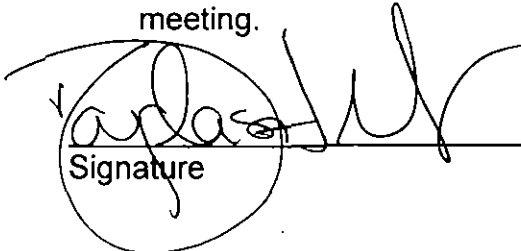
\_\_\_\_\_

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I do not have a personal interest in any transactions taken at this meeting.

  
\_\_\_\_\_  
Signature

June 6, 2011  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: D. Todd Vander Pol  
(Name of Board Member)
2. Title: Board Member
3. Agency: Board for Contractors Committee  
(Name of Board)
4. Meeting/IFF Date: June 6, 2011  
(Date)

5. I have a personal interest in the following transaction:

\_\_\_\_\_

(Agenda Item)

Nature of Personal Interest Affected by Transaction: \_\_\_\_\_

\_\_\_\_\_

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:


\_\_\_\_\_

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I do not have a personal interest in any transactions taken at this meeting.

  
Signature

June 6, 2011  
Date

STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT

TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government

1. Name: Chancey Walker  
(Name of Board Member)
2. Title: Board Member
3. Agency: Board for Contractors Committee  
(Name of Board)
4. Meeting/IFF Date: June 6, 2011  
(Date)

5. I have a personal interest in the following transaction:

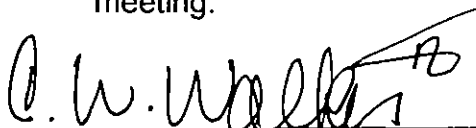
NONE  
(Agenda Item)

Nature of Personal Interest Affected by Transaction: \_\_\_\_\_

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

BLDG., HVAC, PLUMBING, GASFITTER

- I am able to participate in this transaction fairly, objectively, and in the public interest.
- or
- I did not participate in the transaction.
6.  I do not have a personal interested in any transactions taken at this meeting.

  
Signature

June 6, 2011  
Date